

TED University
Regulations for the
Gender Studies Research and Application Center

SECTION ONE
Aim, Scope, Basis and Definitions

Aim

ARTICLE 1 – (1) The aim of these regulations is to administer the procedures and principles regarding the objectives, fields of activity, governing bodies, duties thereof and the way of working of the Gender Studies Research and Application Center, which was established under TED University.

Scope

ARTICLE 2 – (1) This Regulation covers the provisions regarding the aims, fields of activity, administrative bodies and duties of the TED University Gender Studies Research and Application Center, which was established under TED University.

Basis

ARTICLE 3 – (1) This Regulation has been prepared on the basis of the sub-clause (2) of the first paragraph of Article 7 and Article 14 of the Higher Education Law dated 4/11/1981 and numbered 2547. The legal bases of this Regulation are the Constitution of the Republic of Turkey, the Universal Declaration of Human Rights (1948), CEDAW (Convention on the Elimination of All Forms of Discrimination Against Women, 1985), Istanbul Convention (Council of Europe Convention on Preventing and Combating Violence Against Women and Domestic Violence, 2011) and the Gender Equality Attitude Document of the Higher Education Institution (2016).

Definitions

ARTICLE 4 – (1) Definitions of the terms used in this document;

- a) Center: TED University Gender Studies Research and Application Center,
- b) Center Director: The Director of the Center,
- c) Deputy Director of the Center: The Deputy Director of the Center,
- ç) Center Advisory Board: Advisory Board of the Center,
- d) Center Administrative Board: The Administrative Board of the Center,
- e) TEDU: TED University,
- f) Rector: Rector of TED University,

SECTION TWO

The Aim of the Center and Fields of Activity

The Aim of the Center

ARTICLE 5 – (1) The aim of the center is to carry out the necessary academic, administrative, theoretical and practical studies for a university environment that is based on gender equality and the principle of equality in representation and has a high awareness and sensitivity about gender. To this end, the Center conducts and supports national and international scientific research on gender, exhibits an interdisciplinary approach, keeps the issue of gender on the agenda by including all faculties, departments and administrative units, activities, panels, projects that unite the academy and society and activities and aims to prevent all kinds of discrimination and sexual harassment based on gender and sexual orientation. In addition, TED University aims to open a Gender and/or Women's Studies Master's Program for the future.

Fields of Activity

ARTICLE 6 – (1) The Center carries out the following activities in line with its objectives:

- a) Conducts scientific research in the field of gender studies.
- b) It organizes national and international conferences, seminars, congresses and panels.
- c) Supports academic and scientific research activities.
- ç) Provides trainings, carries out projects and studies to increase the awareness and sensitivity of students, academic and administrative staff on gender and gender equality.
- d) Cooperates with national and international organizations on gender issues and carries out national and international projects.
- e) Creates a section and archives on gender, gender equality, women's studies and similar subjects within the university library.
- f) Ensures that gender equality is added to the curriculum as a compulsory course as stipulated in the Gender Equality Attitude Document of the Higher Education Institution.
- g) Encourages all measures to ensure security and prevent all kinds of harassment in the TED University campus.
- ğ) It works to ensure gender equality in representation and decision-making in every unit of TED University.
- h) It pioneers and supports the provision of all kinds of measures to facilitate the working environment of women at TED University. With the support of Psychological Guidance and Counseling, it supports the establishment of units to prevent sexual harassment and workplace incivility and the realization of similar practices.

SECTION THREE

Governing Bodies and Duties of the Center

Governing Bodies of the Center

ARTICLE 7 – (1) The governing bodies of the center are as follows:

- a) Center Director.
- b) Deputy Center Director.
- c) Administrative Board of the Center.
- ç) Advisory Board of the Center.

Center Director

ARTICLE 8 – (1) The Director of the Center is appointed by the Rector for a three-year term from among the faculty members/lecturers of the faculties at TEDU. The Center Director, whose term has expired, may be reassigned.

Deputy Center Director

ARTICLE 9 – (1) At TEDU, one of the faculty members/staff who are experts in their fields is assigned as the Deputy Director of the Center. The Deputy Director is appointed by the Center Director. When the Center Director is not on duty, they deputize the Deputy Director of the Center. If the mandate lasts for more than six months, a new Center Director is appointed.

Duties of the Center Director

ARTICLE 10 – (1) The duties of the Center Director are:

- a) To represent the Center and to preside over the Administrative Board.
- b) To implement the decisions of the Administrative Board.
- c) To carry out the administrative works of the Center, to ensure the necessary coordination and control.
- ç) To prepare the annual activity report for the previous year and present it to the Administrative Board of the Center.

Administrative Board of the Center

ARTICLE 11 – (1) The Administrative Board of the Center consists of the Director of the Center, the Deputy Director of the Center and three members to be appointed by the Rector from among the faculty members/lecturers working at the University related to the activities of the Center. The term of office of the Board is three years. A new member is appointed to replace the member of the Administrative Board who leaves their position for any reason, with the same method to complete the remaining term. Decisions are taken by majority vote.

Duties of the Administrative Board

ARTICLE 12 – (1) Duties of the Administrative Board are as follows:

- a) To review the research, development and implementation activities of the Center, and to take decisions on matters concerning the Center's field of work.
- b) To determine the principles regarding the preparation of the activity report to be prepared by the Director of the Center at the end of each activity period, to evaluate the presented report.
- c) To prepare the work program for the next period, to determine the principles of cooperation with domestic and foreign institutions.
- ç) To convene every month upon the invitation of the Director of the Center, and more frequently when required.

Advisory Board of the Center

ARTICLE 13 – (1) The Central Advisory Board consists of the representatives of the following groups in order to receive suggestions and thoughts on the areas and issues needed by the Administrative Board:

- a) Faculty members/lecturers at TEDU who have experience in the activities of the Center.
- b) Relevant representatives of relevant public institutions, upon their request.
- c) Representatives of other universities and organizations related to the Center.

(2) Members of the Central Executive Board are natural members of the Central Advisory Board.

(3) In the Central Advisory Board, there are at most ten members other than the members of the Central Executive Board. These members are; It is determined by the Director of the Center and invited to become a member of the Central Advisory Board for one year. A member whose term has expired may be invited to become a member of the Central Advisory Board again.

Duties of the Advisory Board

ARTICLE 14 – (1) Duties of the Advisory Board are as follows:

- a) To express opinion on the annual work plan, research projects and implementation activities to be prepared by the Administrative Board.
- b) To make suggestions on research, development and application studies.
- c) To evaluate the work done and carried out.
- ç) To convene at least once a year to evaluate the work of the Center and to inform the Administrative Board about its views and suggestions on new studies.

SECTION FOUR Miscellaneous and Final Provisions

Spending Authority

ARTICLE 15 – (1) The spending authority of the center is the Rector. The Rector may delegate this authority to the Director of the Center.

Enforcement

ARTICLE 16 – (1) This Regulation enters into force on the date of its publication.

Execution

ARTICLE 17 – (1) The provisions of this regulation are executed by the Rector of TED University.

SENATE WHERE DIRECTIVES OR AMENDMENTS ARE ADOPTED

TARİHİ	KARAR NO	AÇIKLAMA
20.09.2018	2018-15	Establishment Directive
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